

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: AUGUST 9, 2005

CONTACT PERSON/PHONE: CARMEN SANCHEZ /

DISTRICT(S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Jose R Sanchez to block off Kyle between 344 and 364 on August 13, 2005 from 4:00 p.m. to 10:00 p.m. and on August 14, 2005 from 9:00 a.m. to 10:00 p.m. for a block party (matachines). Approximately 80 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Carmen Sanchez]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Jose R Sanchez to block off Kyle between 344 and 364 on August 13, 2005 and August 14, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: July 28, 2005
TO: CITY CLERK
FROM: Carmen Sanchez

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

August 9, 2005

Item should read as follows:

Jose R Sanchez to block off Kyle between 344 and 364 on August 13, 2005 from 4:00 p.m. to 10:00 p.m. and on August 14, 2005 from 9:00 a.m. to 10:00 p.m. for a block party (mataachines). Approximately 80 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Carmen Sanchez]

SPECIAL INSTRUCTIONS:

----- PERMIT # 05-099 -----

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

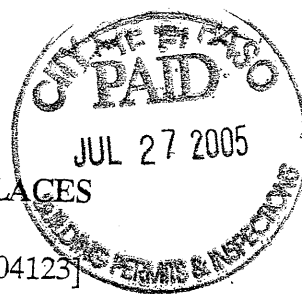
☒ N/A TXDOT

☒ N/A STREET DEPARTMENT

☒ N/A CIVIC CENTER

☒ COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Jose R. Sanchez

(Person/Organization)

Contact Person:

Carmen Sanchez

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Matachines

(Moving)

☐ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☒ Other: _____

3. Date of Event:

August 13 + 14

Total Time of Event:

from Aug. 13 4:00pm - 10:00pm
Aug. 14 9:00am - 10:00pm.

(Time)

(Time)

Time in which police traffic control services will be needed:

from _____ to _____

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

8/9

FIR # 05-3378

4. Approximate number of participants:

80 Persons Vehicles Animals Other Specify:

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators:

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Matachines

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number:

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Block off Kyle between 344 + 364

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

self

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

X Bruce Darr
Signature of Applicant

7/26/05
Date

For

(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: JOSE R SANCHEZ BLOCK PARTY (MATACHINES)

\$15.75 Fee Paid:

\$21.00

22005000000000003072

City Council Hearing: AUGUST 9, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: JOSE R SANCHEZ BLOCK PARTY (MATACHINES)

LOCATION BLOCK OFF KYLE BETWEEN 344 AND 364

DATE OF EVENT: AUGUST 13, 2005 FROM 4:00 P.M. TO 10:00 P.M.
AUGUST 14, 2005 FROM 9:00 A.M. TO 10:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Matachines Santo Niño de Atocha

August 13 4:00 p.m. - 10:00 p.m.

August 14 9:00 a.m. - 10:00 p.m.

COMANCHE

364 Kyle x Gee. Dandy & Ismael Aguirre	^	353 Kyle x Adelle Davila
352-B Kyle x Gabriel Marin Vito Marin	<	349 Kyle Margaret Castillo
352-A Kyle Hortensia K. Clark	┐	345 Kyle x A. P. Clark
344 Kyle x M. C. Rios Daniel Rios	└	
340 Kyle Yolanda Sanchez		341

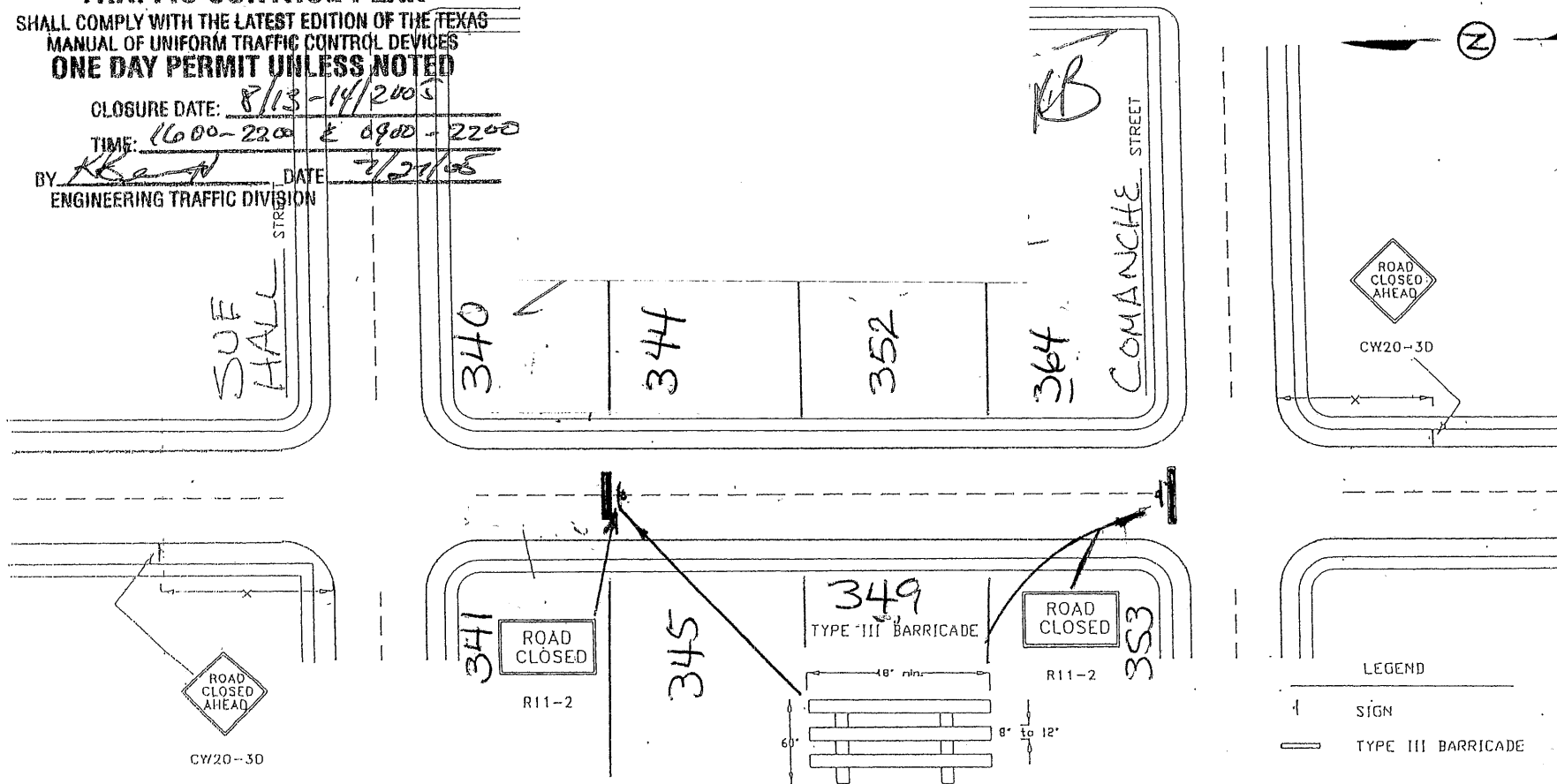
Sue Hall

SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 8/13-14/2005

TIME: 1600-2200 & 0900-2200

BY Kean DATE 7/27/05
ENGINEERING TRAFFIC DIVISION



NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

APPLICANT'S NAME:

ADDRESS:

TELEPHONE:

DATE OF CLOSURE:

POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

JOSE SANCHEZ

KS 8/13-14/2005

~~1600-2000~~ ~~18~~ 8/13-1600-2200
~~0800-2000~~ ~~18~~ 8/14-0900-2200



7/27/2005
2:55:30PM

Receipt #: 220050000000003072

Date: 07/27/2005

Station ID: 2

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 21.0000 @ \$1.0000	36010119-404123	21.00
Line Item Total:					\$21.00

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	25.00
Change					In Person	(4.00)
Payment Total:						\$21.00

Jul. 27. 2005 3:25PM CITY OF EL PASO

No. 3646 P. 5

For Office Use Only

Event: JOSE R. SANCHEZ BLOCK PARTY (MATACHINES)\$15.75 Fee Paid: 22005000000000003072
\$21.00City Council Hearing: AUGUST 9, 2005

Copy to:

☒ Police Department☒ Fire Department *mlc*☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☐ Highway Department☐ Street Department☐ Civic Center

Comments:

PERMITEVENT: JOSE R. SANCHEZ BLOCK PARTY (MATACHINES)LOCATION BLOCK OFF KYLE BETWEEN 344 AND 364DATE OF EVENT: AUGUST 13, 2005 4:00 P.M. TO 10:00 P.M.
AUGUST 14, 2005 9:00 A.M. TO 10:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Aug. 1. 2005 10:20AM CITY OF EL PASO

No.3869 P. 5

For Office Use Only

Event: JOSE R SANCHEZ BLOCK PARTY (MATACHINES)

\$15.75 Fee Paid:

\$21.00

22005000000000003072City Council Hearing: AUGUST 9, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

*Say Mater has no objection
to the event.
LJ 8-1-05*

PERMITEVENT: JOSE R SANCHEZ BLOCK PARTY (MATACHINES)LOCATION BLOCK OFF KYLE BETWEEN 344 AND 364DATE OF EVENT: AUGUST 13, 2005 FROM 4:00 P.M. TO 10:00 P.M.
AUGUST 14, 2005 FROM 9:00 A.M. TO 10:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

Received Time Aug. 1. 11:34AM

For Office Use Only

Event: JOSE R SANCHEZ BLOCK PARTY (MATACHINES)

\$15.75 Fee Paid:

\$21.00

22005000000000003072

City Council Hearing: AUGUST 9, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO THE
PROPOSED BLOCK PARTY: THE NORTH SIDE BARRICADE
MUST BE PLACED BETWEEN 341 AND 345 KYLE

James Chavez Traffic Specialist

PERMIT

EVENT: JOSE R SANCHEZ BLOCK PARTY (MATACHINES)

LOCATION BLOCK OFF KYLE BETWEEN 344 AND 364

DATE OF EVENT: AUGUST 13, 2005 FROM 4:00 P.M. TO 10:00 P.M.
AUGUST 14, 2005 FROM 9:00 A.M. TO 10:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Jose R. Sanchez Block Party (Matachines)

☐ Fee Paid: 22005000000000003072
☐

City Council Hearing: August 9, 2005
Date

Copy To:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

05-099

PERMIT

EVENT Jose R. Sanchez Block Party (Matachines)

LOCATION: Block off Kyle between 344 and 364

DATE OF EVENT: August 13, 2005 from 4:00 p.m. to 10:00 p.m.
August 14, 2005 from 9:00 a.m. to 10:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN F. COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



August 1, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

Carmen Sanchez

CITY COUNCIL

ANN MORGAN LILLY
DISTRICT NO. 1

SUSANNAH M. BYRD
DISTRICT NO. 2

J. ALEXANDRO LOZANO
DISTRICT NO. 3

MELINA CASTRO
DISTRICT NO. 4

PRESI ORTEGA, JR.
DISTRICT NO. 5

EDDIE HOLGUIN, JR.
DISTRICT NO. 6

STEVE ORTEGA
DISTRICT NO. 7

BETO O'ROURKE
DISTRICT NO. 8

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on August 9, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Jose R Sanchez to block off Kyle between 344 and 364 on August 13, 2005 from 4:00 p.m. to 10:00 p.m. and on August 14, 2005 from 9:00 a.m. to 10:00 p.m. for a block party (mataachines). Approximately 80 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Carmen Sanchez] Permit # 05-099

RESPONSES:

No objections from Fire and Sun Metro. Traffic has no objections to the proposed block party. The North side barricade must be placed between 341 and 345 Kyle. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov